

CROSSPOINTE VILLAGE HOMEOWNERS ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
MARCH 28, 2018

The Regular Meeting of the Board of Directors of the Crosspointe Village Homeowners Association was held on Wednesday, March 28, 2018, at the Smoketree Clubhouse. Director Jubal Leierer called the Meeting to order at 6:30 p.m.

CALL TO
ORDER

Directors Present: Jeff Gollin
Chris Kaesviharn
Jubal Leierer
Marisa Patterson

Directors Absent: None

Representing Cardinal: Lisa Bryce, Account Manager
Sandi Gibson, Account Manager

Others Present: Bradford Constant
Allan Kang
Mayela Ramirez (Phoenix Patrol)
Anthony Roche

Director Leierer opened Homeowner Forum.

H/O FORUM

The owner of 7770-B Youngdale was present to discuss the north exit gate not functioning. Additionally, he discussed the termite inspection he requested for the sale of his unit. No action was required.

7770-B
YOUNGDALE

The owner of 7737-I Ferndale Circle was present to discuss the election, gate attendants, protection within the community, and the Board of Directors' duties. No action was required.

7737-I
FERNDALE

The owner of 7729 Eastbrook Way was present to discuss the status of the wood repairs to the front of the unit. Cardinal was directed to follow up with the vendor and provide the owner with the status.

7729 EASTBROOK

The owner of 7729 Eastbrook Way was present to discuss the upcoming asphalt project and inquire if the shopping center would allow residents of Crosspointe to park in their lot. Cardinal was directed to follow up with the manager of the Village Shopping Center. Cardinal was requested to inform Phoenix Patrol if approval is granted to allow owners to park their vehicles in the shopping center parking lot during the street overlay.

7729 EASTBROOK

As there was no other owners who wished to address the Board, the Homeowner Forum was closed.

H/O FORUM
CLOSED

The scheduled Hearing was held for the owner with account #CV-0010-0382-01 for failure to trim the tree encroaching into the common area. The owner was not present. As the violation had not been corrected, a Motion was duly made, seconded, and unanimously carried to impose a \$100.00 fine, in accordance with the Association's Violation & Fine Policy. Cardinal was directed to advise the owner of the Hearing results and schedule another Hearing at the next Meeting, at which another fine could be imposed.

HEARING
CV-0010-0382-01

The scheduled Hearing was held for the owner with account #CV-0010-0067-01 for the miscellaneous items on the patio. The owner was not present. As the violation had not been corrected, a Motion was duly made, seconded, and unanimously carried to impose a \$50.00 fine, in accordance with the Association's Violation & Fine Policy. Cardinal was directed to advise the owner of the Hearing results and schedule another Hearing at the next Meeting, at which another fine could be imposed.

HEARING
CV-0010-0067-01

The scheduled Hearing was held for the owner with account #CV-0010-0152-02 for the sign on the patio gate. The owner was not present. As the violation had not been corrected, a Motion was duly made, seconded, and unanimously carried to impose a \$100.00 fine, in accordance with the Association's Violation & Fine Policy. Cardinal was directed to advise the owner of the Hearing results and schedule another Hearing at the next Meeting, at which another fine could be imposed.

HEARING
CV-0010-0152-02

The scheduled Hearing was held for the owner with account #CV-0010-0325-01 for the miscellaneous items on the patio. The owner was not present. A Motion was duly made, seconded, and unanimously carried to close the matter as the violation had been corrected. Cardinal was directed to advise the owner of the Hearing results.

HEARING
CV-0010-0325-01

The scheduled Hearing was held for the owner with account #CV-0010-0413-05 for the bamboo mat on the patio. The owner was not present. A Motion was duly made, seconded, and unanimously carried to close the matter as the violation had been corrected. Cardinal was directed to advise the owner of the Hearing results.

HEARING
CV-0010-0413-05

The scheduled Hearing was held for the owner with account #CV-0010-0126-05 for the broom on the patio. The owner was not present. A Motion was duly made, seconded, and unanimously carried to close the matter as the violation had been corrected. Cardinal was directed to advise the owner of the Hearing results.

HEARING
CV-0010-0126-05

The scheduled Hearing was held for the owner with account #CV-0010-0126-05 for the animal bedding on the side patio. The owner was not present. A Motion was duly made, seconded, and unanimously carried to close the matter as the violation had been corrected. Cardinal was directed to advise the owner of the Hearing results.

HEARING
CV-0010-0126-05

The scheduled Hearing was held for the owner with account #CV-0010-0063-02 for the broom on the patio. The owner was not present. A Motion was duly made, seconded, and unanimously carried to close the matter as the violation had been

HEARING
CV-0010-0063-02

corrected. Cardinal was directed to advise the owner of the Hearing results.

The scheduled Hearing was held for the owner with account #CV-0010-0207-03 for the broom on the patio. The owner was not present. As the violation had not been corrected, a Motion was duly made, seconded, and unanimously carried to impose a \$50.00 fine, in accordance with the Association's Violation & Fine Policy. Cardinal was directed to advise the owner of the Hearing results and schedule another Hearing at the next Meeting, at which another fine could be imposed.

HEARING
CV-0010-0207-03

The scheduled Hearing was held for the owner with account #CV-0010-0221-05 for miscellaneous items on the patio. The owner was not present. A Motion was duly made, seconded, and unanimously carried to close the matter as the violation had been corrected. Cardinal was directed to advise the owner of the Hearing results.

HEARING
CV-0010-0221-05

The scheduled Hearing was held for the owner with account #CV-0010-0059-02 for items in the carport. The owner was not present. A Motion was duly made, seconded, and unanimously carried to close the matter as the violation had been corrected. Cardinal was directed to advise the owner of the Hearing results.

HEARING
CV-0010-0059-02

The scheduled Hearing was held for the owner with account #CV-0010-0474-04 for not parking in the garage. The owner was not present. As the violation had not been corrected, a Motion was duly made, seconded, and unanimously carried to impose a \$100.00 fine, in accordance with the Association's Violation & Fine Policy. Cardinal was directed to advise the owner of the Hearing results and schedule another Hearing at the next Meeting, at which another fine could be imposed.

HEARING
CV-0010-0474-04

The scheduled Hearing was held for the owner with account #CV-0010-0477-04 for not parking in the garage. The owner was not present. As the violation had not been corrected, a Motion was duly made, seconded, and unanimously carried to impose a \$100.00 fine, in accordance with the Association's Violation & Fine Policy. Cardinal was directed to advise the owner of the Hearing results and schedule another Hearing at the next Meeting, at which another fine could be imposed.

HEARING
CV-0010-0477-04

The scheduled Hearing was held for the owner with account #CV-0010-0074-01 for a vehicle with a flat tire. The owner submitted correspondence to advise the tire had been repaired. A Motion was duly made, seconded, and unanimously carried to close the matter as the violation had been corrected. Cardinal was directed to advise the owner of the Hearing results.

HEARING
CV-0010-0074-01

The scheduled Hearing was held for the owner with account #CV-0010-0126-05 for the stored vehicle. The owner was not present. As the violation had not been corrected, a Motion was duly made, seconded, and unanimously carried to impose a \$50.00 fine, in accordance with the Association's Violation & Fine Policy. Cardinal was directed to advise the owner of the Hearing results and schedule another Hearing at the next Meeting, at which another fine could be imposed.

HEARING
CV-0010-0126-05

Phoenix Patrol was present to discuss patrol reports. Director Leierer advised carport #704 had still not requested a decal. Director Leierer requested Cardinal follow up on the proposal for cameras and send the slurry schedule to the patrol company by email.

PATROL REPORT

The Directors discussed the Pool Committee report. Director Kaesviharn reported his pool fob wasn't working at the north pool, there was a cracked brick by the south spa, the drinking fountain at the center pool is loose, there is a hole in the tile of the spa, and the bathrooms needed to be cleaned. Cardinal was directed to issue a work order to address the concerns.

POOL
COMMITTEE

The Directors reviewed the Landscape Committee report along with the landscape recommendations in the community. A Motion was duly made, seconded, and unanimously carried to approve Las Flores Landscape proposal for plant installation at a cost of \$288.00. Cardinal was directed to inform the vendor of the Board's decision.

LANDSCAPE
COMMITTEE

The Directors discussed the report from the Website Committee. Director Gollin reminded Cardinal to send him the draft minutes and agenda to post on the Association's website.

WEBSITE
COMMITTEE

The Directors discussed the Architectural Committee report. It was reported there were several areas throughout the community where the water company had spray-painted the sidewalk. Cardinal was directed to have the areas power washed.

ARCHITECTUAL
COMMITTEE

The Directors discussed proposal #18022813 from Scott English Plumbing for the main line repair at a cost of \$3,850.00. A Motion was duly made, seconded, and unanimously carried to ratify the proposal from Scott English Plumbing at a cost of \$3,850.00. Cardinal was directed to send a copy of the proposal to Scott English for their records.

SCOTT
ENGLISH

The Directors discussed the proposal #1803177 from Scott English Plumbing for the main line repair and valve assembly at a cost of \$1,811.46. A Motion was duly made, seconded, and unanimously carried to ratify the proposal from Scott English Plumbing at a cost of \$1,811.46. Cardinal was directed to send a copy of the proposal to Scott English for their records.

SCOTT
ENGLISH

The Directors reviewed the February 28, 2018 Regular Meeting Minutes. A Motion was duly made, seconded, and unanimously carried to approve the Minutes. Director Gollin. No action was required.

FEBRUARY
MINUTES

The Directors reviewed the February 2018 Financial Statement. A Motion was duly made, seconded, and unanimously carried to accept the Financial Statement. Cardinal was requested to print a general ledger for account #3001 and add the general ledger to the April 2018 Board Packet.

FINANCIAL
STATEMENT

<p>The Directors reviewed the aging report. No action was required.</p>	AGING REPORT
<p>The Directors reviewed the collection status report. No action was required.</p>	COLLECTIONS
<p>The Directors discussed the water usage in the community. A Motion was duly made, seconded, and unanimously carried to table the discussion to the April Board Meeting while Cardinal obtained additional information from Las Flores Landscape.</p>	WATER USAGE
<p>The Directors reviewed the 2019 Reserve Study. A Motion was duly made, seconded, and unanimously carried to accept the Reserve Study. No action was required.</p>	RESERVE STUDY
<p>The Directors reviewed the annual termite contract from Accurate Termite Control. Cardinal advised the contract would include attics at no additional cost and the project was due to start in June 2018. No action was required.</p>	ACCURATE TERMITE
<p>The Directors tabled review the correspondence from CPR Construction regarding the uneven flooring at 12737 Mistybrook to the next Board Meeting. Cardinal was requested to add this item to the April 2018 agenda.</p>	CPR CONSTRUCTION
<p>The Directors reviewed proposal from Concrete Hazards for the landing replacement at 12618 Cleardale at a cost of \$4,350.00. Cardinal advised they were still waiting for a revised bid. A Motion was duly made, seconded, and unanimously carried to table the proposal to the April Board Meeting. Cardinal was directed to follow up with Concrete Hazards.</p>	CONCRETE HAZARDS
<p>The Directors reviewed the correspondence regarding the performance of Newport Exterminating. No action was required.</p>	NEWPORT EXTERMINATING
<p>The Directors reviewed the CID Insurance Program fidelity bond renewal. A Motion was duly made, seconded, and unanimously carried to approve the renewal without the computer fraud increase at a cost of \$2,733.00. Cardinal was requested to inform the vendor of the Board's decision.</p>	CID INSURANCE
<p>The Directors reviewed proposal #20480 from CPR Construction for the wood repairs at 12651 Glendale at a cost of \$5,710.00. A Motion was duly made, seconded, and unanimously carried to approve the proposal. Cardinal was requested to inform the vendor and the owners of the Board's decision.</p>	CPR CONSTRUCTION
<p>The Directors reviewed change order #20093 from CPR Construction for various locations at a cost of \$6,347.00. A Motion was duly made, seconded, and unanimously carried to approve the proposal. Cardinal was requested to inform the vendor and the owners of the Board's decision.</p>	CPR CONSTRUCTION

The Directors reviewed the correspondence from CPR Construction for the wood repairs at 12660-K Briarglen at a cost of \$750.00. A Motion was duly made, seconded, and unanimously carried to approve the wood repairs at 12660-K Briarglen. Cardinal was requested to inform the vendor and the owner of the Board's decision.

CPR
CONSTRUCTION

The Directors reviewed proposal from ServiceFirst Restoration for the back build at 12656 Scottsdale at a cost of \$3,750.00. A Motion was duly made, seconded, and unanimously carried to approve the proposal. Cardinal was requested to inform the vendor and the owner of the Board's decision.

SERVICE FIRST

The Directors reviewed the proposal from California Gate for the south pedestrian gate hinge replacement at a cost of \$551.27. A Motion was duly made, seconded, and unanimously carried to approve the proposal. Cardinal was directed to inform the vendor of the Board's decision.

CALIFORNIA
GATE

The Directors reviewed proposal from Personal Touch for spring cleaning. A Motion was duly made, seconded, and unanimously carried to deny the proposal. Cardinal was requested to inform the vendor of the Board's decision.

PERSONAL
TOUCH

The Directors reviewed the correspondence from the owner of 12621-G Moordale regarding their insurance claim from a plumbing leak. The Board requested Cardinal to obtain the plumber's report to confirm the responsibility. A Motion was duly made, seconded, and unanimously carried to approve filing a claim if the cause of loss was Association responsibility and deny the claim if the cause of loss was homeowner responsibility. Cardinal was directed to follow up on the cause of loss and inform the owner and the Board.

12621-G
MOORDALE

The Directors reviewed the 2018 Board of Directors class schedule. No action was required.

BOARD CLASS
SCHEDULE

The Directors reviewed the correspondence no action. No action was required.

CNAR

There being no further business, the Meeting was adjourned to executive at 8:00 p.m.

ADJOURN

Submitted by: Sandi Gibson, Account Manager

SUBMITTED

ATTEST:

ATTEST

Jubal Leierer, President

Date

SECRETARY CERTIFICATION

I, Marisa Patterson, the appointed Secretary of the Crosspointe Village Homeowners Association, do hereby certify that the foregoing is a true and correct copy of the Minutes of the Crosspointe Village Homeowners Association Board of Directors Meeting held on March 28, 2018, as approved by the Board Members in attendance of the Meeting.

CERTIFY

Marisa Patterson, Secretary

Date

Draft

Draft