

CROSSPOINTE VILLAGE HOMEOWNERS ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
AUGUST 26, 2020

The Regular Meeting of the Board of Directors of the Crosspointe Village Homeowners Association was held on Wednesday, August 26, 2020, via teleconference, meeting ID# 931-6275-2239. Director Jennifer Thomas called the Meeting to order at 6:36 p.m.

CALL TO
ORDER

Directors Present: Kathleen Shannon
Jennifer Thomas
Berna Valenzuela

Directors Absent: Chris Kaesviharn
Marisa Patterson

Representing Cardinal: Theresa Hirschman, Account Manager
April Dana, Assistant Account Manager

Others Present: See attached

Director Thomas opened the Homeowner Forum.

H/O FORUM

The owner of 12618 Cleardale Circle was present to inquire how often the landscapers were onsite and reported that the ride on mower was cutting the grass unevenly. Additionally he reported that the irrigation was remaining on for an extended period of time.

12618
CLEARDALE
CIRCLE

The owner of 12615 Briarglen Loop Unit M was present to inquire what the next step was regarding her nuisance report of her neighbors smoking in their unit. The Board advised that the Violation and Fine Policy was being followed.

12615
BRIARGLEN
UNIT M

The owner of 12621 Moordale Circle Unit B was present to report that her neighbors were continuing to smoke outside late at night and requested for the Board to make the community a smoke free environment. Cardinal was directed to explore what was required to implement a smoke free community.

12621
MOORDALE
UNIT B

The owner of 12654 Scottsdale Unit I was present to report her concerns about the coyotes in the community and reported a hole in a perimeter wall on the east side of the community. The Board advised to not leave cat or dog food outside and if a coyote was seen to scream and yell as one Board member had attended a community meeting which advised her of safety measures that could be taken.

12654
SCOTTSDALE
UNIT I

The owner of 12704 Northbrook Way was present to reporting to have seen several cockroaches near the community drainage openings. Additionally, the owner inquired why there was not a standing guard at both security gates as it was noticed that people were sneaking in the gates when opened by residents. Cardinal was directed to obtain a proposal for a standing guard at both gates.

12704
NORTHBROOK
WAY

As there were no other owners who wished to address the Board, the Homeowner Forum was closed.

H/O FORUM
CLOSED

The Board reviewed the resignation letter from Director Kaesviharn. A Motion was duly made, seconded, and unanimously carried to accept Director Kaesviharn's resignation form the Board of Directors. Cardinal was directed to send a thank you letter to Chris Kaesviharn for serving on the Board.

BOARD
RESIGNATION

The Board discussed the appointment of the owner of 12700 Northbrook Way, Jeff Jones to the open Board seat. A Motion was duly made, seconded, and unanimously carried to appoint Jeff Jones to the Board of Directors. Cardinal was directed to send a welcome letter to Director Jones and add him to the Board portal.

BOARD
APPOINTMENT

The scheduled Hearing was held for the homeowner with account #CV19066 for smoking in the community. The owner was not present. A Motion was duly made, seconded, and unanimously carried to table the matter to the next Board Meeting. Cardinal was directed to notify the homeowner and schedule a Hearing for the September Board Meeting.

HEARING
CV1019066

The scheduled Hearing was held for the homeowner with account #CV1010495 for failure to remove a wire hanging from the satellite dish. The owner was not present. A Motion was duly made, seconded, and unanimously carried to impose a \$200.00 fine in accordance with the Crosspointe Village Homeowners Association's Violation and Fine Policy and call the owner to a Hearing at the next Board Meeting. Cardinal was directed to notify the homeowner and schedule a Hearing for the September Board Meeting.

HEARING
CV1010495

The scheduled Hearing was held for the homeowner with account #CV1014007 for stored items on the patio. The owner was not present. A Motion was duly made, seconded, and unanimously carried to impose a \$200.00 fine in accordance with the Crosspointe Village Homeowners Association's Violation and Fine Policy and call the owner to a Hearing at the next Board Meeting. Cardinal was directed to notify the homeowner and schedule a Hearing for the September Board Meeting.

HEARING
CV1014007

The scheduled Hearing was held for the homeowner with account #CV1010805 for a reported noise nuisance. The resident was present to state his case regarding the noise nuisance at which time he became belligerent and was no longer permitted to speak as he was the resident and not the owner. A Motion was duly made, seconded, and unanimously carried to impose a \$200.00 fine in accordance with the Crosspointe Village Homeowners Association's Violation and Fine Policy noting that if an additional complaint was received another Hearing would be scheduled. Cardinal was directed to notify the homeowner of the Board's decision.

HEARING
CV1010805

The scheduled Hearing was held for the homeowner with account #CV1014563 for a parking violation. The owner was not present. A Motion was duly made, seconded, and unanimously carried to impose a \$50.00 fine in accordance with the Crosspointe Village Homeowners Association's Violation and Fine Policy and to close the violation. Cardinal was directed to notify the homeowner of the Board's decision.

HEARING
CV1014563

The scheduled Hearing was held for the homeowner with account #CV1014415 for smoking in the community. The owner was not present. A Motion was duly made,

HEARING
CV1014415

seconded, and unanimously carried to table the matter to the next Board Meeting. Cardinal was directed to notify the homeowner and schedule a Hearing for the September Board Meeting.

The scheduled Hearing was held for the homeowner with account #CV1014033 for a reported noise nuisance. The owner was not present. A Motion was duly made, seconded, and unanimously carried to close the violation. Cardinal was directed to notify the homeowner of the Board's decision.

HEARING
CV1014033

The scheduled Hearing was held for the homeowner with account #CV1014919 for stored items on the patio. The owner was not present. A Motion was duly made, seconded, and unanimously carried to impose a \$50.00 fine in accordance with the Crosspointe Homeowners Association's Violation and Fine Policy and call the owner to a Hearing at the next Board Meeting. Cardinal was directed to notify the homeowner of the Board's decision and schedule a Hearing for the September Board Meeting.

HEARING
CV1014919

Mayela Ramirez of Phoenix Patrol was present to provide a patrol report. Ms. Ramirez inquired if Phoenix Patrol was to start towing visitor vehicles with expired parking passes. The Board directed Phoenix Patrol to start towing visitor vehicles with expired parking passes. Ms. Ramirez also noted that she would provide a proposal for an additional standing guard at the unattended gate in the community.

PHOENIX
PATROL

The patrol reports provided were reviewed by the Board. No action was required.

PATROL
REPORTS
COMMITTEES
DISCUSSION

The discussion to Appoint and Reaffirm Committee Chair and Members was tabled to the September Board Meeting.

There was no report provided by the Pool Committee.

POOL COMM.

The Landscape Committee provided a general report. A Motion was duly made, seconded, and unanimously carried to approve proposal #7408 from Las Flores Landscape for a root removal near 7706 Mistybrook Unit P at a cost of \$1,040.00. Cardinal was directed to notify the vendor of the Board's decision.

LANDSCAPE
COMM.

There was no report provided by the Website Committee.

WEBSITE COMM.

There was no report provided by the Architectural Committee.

ARCHITECTURAL
COMM.

There was no report provided by the Maintenance Committee.

MAINTENANCE
COMM.

A Motion was duly made, seconded, and unanimously carried to approve the July 22, 2020 Regular Meeting Minutes, as written.

APPROVAL OF
MINUTES

The Directors reviewed the July 2020 Financial Statement. A Motion was duly made, seconded, and unanimously carried to accept the July 2020 Financial Statement, subject to audit.

FINANCIAL
REVIEW

The Board reviewed the aging report. No action was required.

AGING REPORT

The Reserve Study prepared by Advanced Reserve Solutions, Inc. was reviewed. A Motion was duly made, seconded, and unanimously carries to accept the Reserve Study as presented.

RESERVE STUDY

The Directors reviewed and discussed the proposed 2020-2021 Budgets with an increase of \$6.00 and \$12.00. Director Jones advised that he would support a \$7.00 increase in the monthly assessments. A Motion was duly made to approve the 2020-2021 Budget with a \$12.00 increase to the monthly assessments, as there was no second the Motion failed. After discussion, A Motion was duly made, seconded, and unanimously carried to approve the 2020-2021 Budget with a \$7.00 monthly assessment increase effective November 1, 2020.

BUDGET
APPROVAL

The Directors reviewed a request for a parking variance from the owner with account #CV1011323. A Motion was duly made, seconded, and unanimously carried to approve the parking variance for the homeowner. Cardinal was directed to notify the homeowner of the Board's decision.

H/O PARKING
REQUEST

The community deck repair proposals were tabled to the September Board Meeting.

DECK REPAIR
PROPOSALS

A Motion was duly made, seconded, and carried to approve O.C.B.S. proposal #23269 for dryer duct repairs at 7770 Youngdale Unit A at a cost of \$2,924.00. Director Thomas abstained. Cardinal was directed to notify the vendor and the homeowner of the Board's decision.

O.C.B.S.
7770 YOUNGDALE
UNIT A

A Motion was duly made, seconded, and unanimously carried to approve O.C.B.S. proposal #23252 for bollard installation at 7702 Highbrook Way at a cost of \$1,555.00. Cardinal was directed to notify the vendor of the Board's decision.

O.C.B.S.
7702 Highbrook

A Motion was duly made, seconded, and unanimously carried to approve O.C.B.S. proposal #23280 for multiple pool repairs at a cost of \$6,450.00. Cardinal was directed to notify the vendor of the Board's decision.

O.C.B.S.
POOL REPAIRS

A Motion was duly made, seconded, and unanimously carried to approve O.C.B.S. proposal #23300 for wood trim repairs at 7706 Highbrook Way at a cost of \$3,480.00. Cardinal was directed to notify the vendor and the homeowner of the Board's decision.

O.C.B.S.
7706 Highbrook

The Board reviewed proposals from Accurate Termite. A Motion was duly made, seconded, and unanimously carried to approve termite repair proposals #59067 for 12635 Briarglen Loop Unit N at a cost of \$899.00 and 57582 for 12660 Briarglen Loop Unit N at a cost of \$2,346.00. Cardinal was directed to notify the vendor of the Board's decision.

ACCURATE
TERMITE REPAIR
PROPOSALS

A Motion was duly made, seconded, and unanimously carried to approve the proposal from Inouye Shively Klatt & McCorvey to conduct the annual audit review and prepare the 2020 tax returns at accost of \$1,000.00.

AUDIT PROPOSAL
APPROVAL

The Board reviewed a proposal from Personal Touch Cleaning for algae removal from the stairs at 7777 Ramsdale Way. The proposal was tables to the September Board Meeting. Cardinal was directed to obtain an additional proposal from the landscape vendor.

PERSONAL
TOUCH
7777 RAMSDALE

The second hand smoke discussion was tabled to the September Board Meeting.

SECOND HAND
SMOKE

The Directors reviewed correspondence from the owner with account #CV1010805 requesting a fine waiver. A Motion was duly made, seconded, and unanimously carried to deny the homeowners request. Director Jones abstained. Cardinal was directed to notify the homeowner and accounting.

H/O CORR.
CV1010805

The Directors reviewed correspondence from the owner with account #CV1011914 requesting a fine waiver. A Motion was duly made, seconded, and unanimously carried to approve the fine waiver request. Cardinal was directed to notify the homeowner and accounting.

H/O CORR.
CV1011914

The Directors reviewed correspondence from the owner with account #CV1014093 for a payment plan extension. A Motion was duly made, seconded, and unanimously carried to approve the homeowner's payment plan extension. Cardinal was directed to notify the homeowner and accounting.

H/O CORR.
CV1014093

The Directors reviewed correspondence from the owner with account #CV1014586 who was responding to a violation letter received. No action was required.

H/O CORR.
CV1014586

The Directors reviewed a Home Business Application from the owner with account #CV1014736. A Motion was duly made, seconded, and unanimously carried to approve the Home Business Application for the homeowner.

H/O CORR.
CV1014736

The Directors reviewed correspondence from the owner with account #CV1019490 regarding a violation received regarding an electrical wire hanging from the patio light. Cardinal was directed to close the violation.

H/O CORR.
CV1019490

The Work Order and Site Inspection reports were reviewed. No action was required.

REPORTS
REVIEW

The Annual Calendar was reviewed.

ANNUAL CAL.

There being no further business, the Meeting was adjourned at 7:59 p.m. to the Annual Meeting.

ADJOURN

Submitted by: April Dana, Assistant Account Manager

SUBMITTED

ATTEST:

Jennifer Thomas, President

Date

ATTEST

SECRETARY CERTIFICATION

CERTIFY

I, Marisa Patterson, the appointed Secretary of the Crosspointe Village Homeowners Association, do hereby certify that the foregoing is a true and correct copy of the Minutes of the Crosspointe Village Homeowners Association Board of Directors Meeting held on August 26, 2020, as approved by the Board Members in attendance of the Meeting.

Marisa Patterson, Secretary

Date

DRAFT